

Documentation required when applying for a **STUDY** visa to travel to Ireland

**PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH YOUR APPLICATION
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

All documents must be in English (or be accompanied by a notarised translation)

Important Notes

- All letters should be dated within the four week period immediately prior to your application date
- The Visa Officer reserves the right to request additional documentation, if required, in support of your application
- The provision of all of the documentation listed does not guarantee that a visa will be granted

Please refer to the following webpage for information on preparing your application the conditions associated with any visa that may be granted to you: <https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-visa-options/how-to-apply-for-long-term-study-visa/>

1. Application Form: - Online summary application form, signed and dated by you, the applicant - Signed application letter with your full name and postal address, the reason you want to come to Ireland, dates you plan to arrive and leave, names and addresses of any members of your family who currently live in Ireland	☐ ☐
2. Passport(s): - Your original passport, valid for at least 12 months after your date of departure from Ireland with at least 2 blank visa pages - If you hold other passports, or have held previous passports, you must also submit them, along with a full colour copy with your application. If you are unable to do so include a written explanation along with any relevant police report	☐ ☐
3. Photo: 2 recent photos that conform to the requirements detailed here: https://www.irishimmigration.ie/photograph-rules-for-visa-applications/	☐
4. Residence Permission: Evidence of your permission to reside where you live (if applicable) (stamp, sticker or Residence permit card) valid for at least 3 months after your intended date of departure from Ireland	☐
5. Previous Visa Refusal Details: - Details of any previous Irish visa applications you have made, including any which were refused - Details of any visa refusal(s) for any other country. Failure to disclose previous visa refusals will result in your Irish visa application being refused - Your entry and exit form (Chinese applicants) Failure to disclose previous visa refusals will result in your Irish visa application being refused	☐ ☐ ☐
6. Processing Fee: Please check our website to see if you are required to pay a fee. https://www.irishimmigration.ie/precleanance-and-entry-visas-fees/	☐

7. Letter of Acceptance from the college: Confirmation that you have been accepted and enrolled on a course of full-time education, involving a minimum of 15 hours organised daytime tuition each week. Give details of the course that you will be studying. State the amount of fees payable for your course and state the amount that you already paid	☐
8. Evidence of fee payment: You must provide a copy of an Electronic Transfer of Funds (ETF) to the Irish Bank of the college. This must show details of the beneficiary's name, address, bank details and the same details for sender <u>or</u> a valid receipt showing that the course fees have been lodged to an approved student fees payment service. For example, the electronic fee payment service offered by Pay to Study, formerly known as International Student Payments Service (ISPS). *Note: Where the course fees are <u>less than €6,000</u>, you must pay fees in full to the college before to applying for your visa. Where the course fees are <u>more than €6,000</u>, you must pay at least this amount before applying for your visa. Evidence of this should be visible in your Letter of Acceptance. This minimum amount is an Immigration requirement. However, the college you wish to attend may ask for full payment of fees.	☐
9. Evidence of your level of English (or Irish): You must show that you have the capacity to do your chosen course through the medium of English. Please submit a Certificate from the test provider with your visa application. This must show the results of your English language test. Level of English required is outlined https://www.irishimmigration.ie/coming-to-study-in-ireland/english-language-requirements-for-study-visas/	☐
10. Evidence that you have the academic ability for the course: - You must provide evidence that you have the ability to follow your chosen course. For example, previous exam results or qualifications. - CHSI report (if applicable)	☐ ☐
11. Evidence of Funds: https://www.irishimmigration.ie/coming-to-study-in-ireland/what-are-my-study-options/a-fee-paying-private-primary-or-secondary-school/information-on-student-finances/ If you are personally responsible for the costs of your intended Study, you must provide: - Your up-to-date bank statements for the six month period immediately prior to your application showing most recent transactions for the account, including any salary or other regular income, up to the date of your application. These must: - Show availability of sufficient funds to cover the costs of your proposed trip. <u>Lump sum lodgements and unexplained lodgements made shortly before your application will not be considered</u> The Visa Officer will decide whether you have enough funds based on your individual circumstances. Any large or irregular lodgements (for example – student loans, lodgement of Savings Certificates, sale of a property or any similar type sources) must be fully explained. OR - If you are being supported by a spouse, partner or member of your family they should provide:	☐ ☐

[illegible]