

STUDENT COOPERATION AUTHORISATION APPLICATION

The Ireland Student Cooperation Authorisation is valid for up to 1 year. Canadian citizens aged 18-35 (inclusive) are eligible. Applications must be received before an applicant turns 36.

SECTION 1: INSURANCE

Insurance policy number: _____

SECTION 2: PERSONAL INFORMATION

Last Name: _____ (as written in your passport)

Given Names: _____ (as written in your passport)

Gender: ☐ Male ☐ Female

Marital Status: ☐ Single ☐ Married ☐ Divorced ☐ Separated ☐ Widowed

Do you have any children? ☐ Yes ☐ No

Date of Birth: _____ (day/month/year)

City and Country of Birth: _____

Country of Residence: _____

Passport# _____ Expiry Date: _____

Do you have any criminal convictions in any country? ☐ Yes ☐ No

Have you ever been refused entry to or deported from another country? ☐ Yes ☐ No

SECTION 3: CONTACT INFORMATION

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Home Phone: _____ Cell phone: _____

Email: _____

SECTION 4: DEPARTURE INFORMATION

Date of Intended Arrival Date in Ireland: _____ (day/month/year)

Signature: _____ Date: _____

STUDENT COOPERATION AUTHORISATION TERMS AND CONDITIONS

I agree to the following terms and conditions:

- I have sufficient funds, or access to such funds, to support myself during a substantial part of my visit.
- Within one month of arrival in Ireland, holders of Student Cooperation Visas must register with the Garda National Immigration Bureau and will be issued with a Certificate of Registration on payment of the appropriate fee.
- The Student Cooperation Authorisations are issued on an individual basis. Holders of the Student Cooperation Authorisation shall not seek to be accompanied or joined by a spouse or dependents.
- Permission granted to those entering Ireland on the basis of a Student Cooperation Authorisation shall be valid for a maximum period of twelve (12) months from the date of entry into Ireland.
- Extensions to the period of validity of such permission shall not be granted. Participants must leave Ireland on the expiration of the permission, which cannot be extended nor renewed.
- We are committed to protecting the personal data you give us in compliance with our obligations under the Data Protection Acts 1988 to 2018 and the General Data Protection Regulation (GDPR).
- The data that you provide will be used for the purposes of reviewing and processing your Student Cooperation Authorization. We may also need to share your data with the immigration authorities in Ireland. We may also contact you to ask about your experiences of the Student Cooperation program. The data supplied by you in this application will be retained for a period of three years.
- For further details as to how the Department processes your data, or should you wish to exercise your data protection rights, please see our Data Privacy Notice at:
<https://www.ireland.ie/en/privacypolicy/>

Signature: _____

Date: _____

STUDENT COOPERATION AUTHORISATION INSURANCE DECLARATION

All applicants for the Student Cooperation Authorisation must provide proof of having one year of comprehensive travel insurance to cover the full duration of their stay in Ireland. *Note: if you intend on being in Ireland on a Student Cooperation for less than one year, you will still need to show proof of insurance for 12 months.

I, _____, declare that I am leaving for Ireland with at least one year of comprehensive travel insurance that covers me for emergency medical and repatriation purposes.

Signature: _____ Date: _____

STUDENT COOPERATION AUTHORISATION CHECK LIST

The Check List below gives full details of what you need to submit your application. All the required forms are included here. Applications should be sent by courier to

Embassy of Ireland, 150 Metcalfe Street, Suite 1700, Ottawa, ON K2P 1P1

- ☐ Application form fully completed and signed
- ☐ Criminal records check. Please inquire with your local law enforcement agency about obtaining one.
- ☐ 2 passport sized photos (either 50 mm x 70 mm or 38mm x 50mm) taken by a photographer and date stamped by the studio.
- ☐ Passport - must be valid for 18 months from your date of entry into Ireland. You must submit your passport with your application. If you are a Canadian citizen applying from outside Canada, please enclose a copy of your passport stamped as “original seen” by your nearest Embassy of Ireland if abroad, or your local Garda Sta on if in Ireland. We do not accept any other kind of passport copy.
- ☐ Proof of insurance for 12 months and signed and dated Insurance Declaration. This must be a document that clearly shows your name and dates of coverage and that its comprehensive medical insurance. Clear commencement and expiry date must be listed on your document. ‘Trip dates’ will not be considered as meeting this requirement.
- ☐ A bank letter or statement from the bank indicating at least \$2500 CAD in support funds. These must be original documents that are stamped and/or signed by the bank. They must include the applicant’s details (i.e. name). Investment or High Interest Saving accounts are not accepted. Photocopies or printouts will not be accepted.
- ☐ A letter from your post-secondary institution confirming that you are registered as a student for the full duration of the Student Cooperation visa and that your work placement or internship in Ireland meets the requirements of your academic curriculum
- ☐ Payment. Payment must be made by credit card, bank draft or money order. We do not accept personal cheques, cash or Visa/Mastercard Debit cards.
- ☐ Signed and dated agreement to Terms and Conditions
- ☐ Completed and signed Check List

Signature: _____

Date: _____