An Roinn Gnóthaí
Eachtracha agus Trádála
Department of
Foreign Affairs and Trade

Working Holiday Authorisation (WHA)
Application Form

Note: Before completing this application form, applicants should familiarise themselves with the eligibility criteria and instructions provided at:

https://www.ireland.ie/en/dfa/visas-for-ireland/us-ireland-holiday-working-agreement-j1/

PERSONAL DETAILS	
Last name:	
First Name(s):	
Date of Birth:	
Place of Birth:	
Male/Female:	
US Passport Number:	**Valid Until:**
US Address to which the WHA should be sent, if granted:	
Telephone:	**E-mail:**
Marital Status:	

PREVIOUS VISITS TO IRELAND AND OTHER COUNTRIES
Have you ever visited Ireland? If yes, please provide details.
Have you ever held a Working Holiday Authorisation for Ireland? If yes, please provide the WHA reference number and date of issue.
Have you ever held a visa for Ireland? If yes, please provide the visa number (top right of visa sticker) and date of issue.

Have you ever lived in another country? If so please provide details:

EDUCATIONAL RECORD		
College/University	**Dates Attended**	**Results/Certificates/Diplomas**

YOUR TRIP TO IRELAND
Date of Intended Entry to Ireland:
Proposed Duration of Stay:
Details of Contact in Ireland (if applicable):
Proposed Itinerary:

EMPLOYMENT HISTORY		
Name and Address of Employer	**Dates of Employment**	**Duties and Responsibilities**

EMPLOYMENT IN IRELAND
What employment do you intend to seek?
Have you sought advice on the availability of such employment?

Please provide details of any employment already arranged in Ireland:

DECLARATION

Have you at any time:

- Suffered from any dangerous disease, such as tuberculosis? YES ___ NO ___
- Used, been addicted to, or trafficked in narcotics? YES ___ NO ___
- Been convicted of a criminal offence in any country? YES ___ NO ___
- Been deported or excluded from any country? YES ___ NO ___

If the answer to any of the above is yes, please provide details:

I agree to the following terms and conditions:

- I have sufficient funds, or access to such funds, to support myself during a substantial part of my visit;
- On arrival in Ireland, holders of Working Holiday Authorisations must register with the Irish immigration authorities and will be issued with an Irish Residence Permit on payment of the appropriate fee of €300;
- Working Holiday Authorisations are issued on an individual basis. Holders of Working Holiday Authorisations may not seek to be accompanied or joined by a spouse or dependents;
- Permission granted to those entering Ireland on the basis of a Working Holiday Authorisation shall be valid for a maximum period of twelve (12) months from the date of entry into Ireland. Extensions to the period of validity of such permission shall not be granted. Participants must leave Ireland on the expiration of the permission, which cannot be extended, either under the authorisation itself, or through attempting to convert it to a different form of immigration status;
- Nationals of the United States who are already in Ireland with an immigration status other than that based on a Working Holiday Authorisation may not convert to permission based on a Working Holiday Authorisation without leaving the State and re-entering on the basis of the valid Working Holiday Authorisation;

- I understand that it is my responsibility to make an prospective employer aware of the time limits on my work authorisation;

- All questions have been answered and the particulars provided are true and correct to the best of my knowledge.

Signed: **Date:**

DOCUMENTATION REQUIRED

The application process consists of two stages.

Stage 1:

The applicant must submit the following documentation to the relevant Consulate General or Embassy (see below for details):

- A completed and signed application
- A photocopy of the applicant's United States passport valid for at least a full year after ticketed date of entry
- 2 recent identical passport-sized photographs with applicant's name on the reverse;
- Current CV/résumé (with at least 2 references)
- Evidence that the applicant is currently in full-time post-secondary education, or has graduated within the 12 months prior to receipt of their application e.g. diploma, or if a degree or diploma has not yet been conferred, applicants can submit another form of proof such as their official transcripts or a letter from their university, to show that they graduated within the 12 months prior to receipt of their application by the Consulate/Embassy, or that they are still studying. In all cases original documents should be provided. These will be returned to you.
- Original bank statement showing that you have access to at least $1,500;
- The relevant non-refundable fee (see below) payable by money order, cashier's cheque or bank draft made out to the relevant Embassy/Consulate only.

Office	
Consulate General of Ireland, New York (processes applications from US citizens resident in Alabama, Connecticut, Delaware, Florida, Georgia, Kentucky, Mississippi, New Jersey, New York, North & South Carolina, Pennsylvania, Ohio, Tennessee.)	$295
Consulate General of Ireland, Boston (processes applications from US citizens resident in Maine, Massachusetts, New Hampshire, Rhode Island, Vermont)	$295
Consulate General of Ireland, Chicago (processes applications from US citizens resident in Arkansas, North Dakota, Illinois, Indiana, Iowa, Kansas, Louisiana, Michigan, Minnesota, Missouri, Nebraska, Oklahoma, South Dakota, Tennessee, Texas, Wisconsin)	$295
Consulate General of Ireland, San Francisco (processes applications from US citizens resident in Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming)	$295

Embassy of Ireland, Washington (processes applications from US citizens resident in the District of Columbia, Maryland, Virginia, Puerto Rico, and West Virginia)	$295

Once the Embassy or Consulate has received and is satisfied with the documentation above, the application will be approved in principle and the applicant notified. The application then proceeds to stage 2.

Stage 2:
The applicant must then submit the following documentation to the relevant Consulate General or Embassy:

- Return airline tickets
- Certificate of medical/travel insurance valid for the duration of the trip (based on dates on tickets)
- The applicant's original United States passport valid for at least a full year after ticketed date of entry

When the Embassy or Consulate has received and is satisfied with this second stage documentation, the Working Holiday Authorisation (WHA) will be issued.

You may submit your application documentation to us by post (mail) or in person. If you wish to submit your application by post/mail, we strongly recommend that you use registered (certified) mail or a reputable courier company. The Embassy/Consulates cannot be held responsible for documentation lost in transit. If you wish to submit your application in person, please check the visa section of the website of the relevant Consulate General or Embassy (Our Services/Visas) as some restrictions may apply (e.g. appointment times).

Data Protection

We are committed to protecting the personal data you give us in compliance with our obligations under the Data Protection Acts 1988 to 2018 and the General Data Protection Regulation (GDPR).

The data that you provide will be used for the purposes of reviewing and processing your Working Holiday Application. We may also need to share your data with the immigration authorities in Ireland. We may also contact you to ask about your experiences of the WHA. The data supplied by you in this application will be retained for a period of three years.

For further details as to how the Department processes your data, or should you wish to exercise your data protection rights, please see our **Data Privacy Notice** at: https://www.ireland.ie/en/privacypolicy/