



EMPLOYMENT (ATYPICAL WORKING SCHEME) VISA

Your visa application must be completed online beforehand at the following link:

www.irishimmigration.ie

Once an application has been made online, the summary sheet should be printed and presented, along with the required documentation to the appropriate Embassy.

PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH THE APPLICATION. INCOMPLETE APPLICATIONS MAY LEAD TO A VISA REFUSAL

All documents listed must be ORIGINAL (no fax or scanned accepted) along with one set of copies.

All documents must be in ENGLISH or accompanied by a certified translation.

	Required documents	For office use:
1.	Application form completed in full, signed and dated by you, the applicant;	
2.	Your original (and full copy of) current passport and a full copy of any previous passports. Your current passport must be valid for at least 6 months after your intended date of departure from Ireland;.	
3.	Two colour passport sized photographs not more than 6 months old;	
4.	Original or a certified copy of your Permesso di Soggiorno (Permit of Stay) valid for at least 3 months after your intended date of departure from Ireland;	
5.	<u>VISA FEE</u> (to be paid by bank transfer only) 60.00€ single entry visa or 100.00€ multiple entry visa (check multi visa policy on our website) <u>Note:</u> For applications sent by Post/Courier, please include a fee of 23.00€ (to be paid by bank transfer only) and confirmation of the full postal address for return of your passport and documents.	
6.	A signed letter of application including your full contact details: <ul style="list-style-type: none">• outlining your reason for wanting to visit Ireland;• stating how long you intend to stay;• giving details on where you intend to stay while you are in Ireland;• undertaking that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain. The 'Visa declaration' in attachment can be used for this purpose.	



7.	Valid Atypical Working Scheme Approval letter	
8.	Evidence of medical/travel insurance cover will help us decide your application. If we grant you a visit you should show proof of medical/travel insurance when you arrive at the port of entry	
9.	Evidence of your obligations to return to your country of permanent residence: You must include proof that you will leave Ireland on, or before, your intended date of departure. To do so, you must show that you have a strong obligation to return home (i.e. to your country of residence) for economic, social or family reasons. Suggestions on how to show evidence of your obligations to return: <ul style="list-style-type: none">• Details of any family members living in your country of residence -if you are married or have any dependent children, you must submit your marriage certificate and birth certificates for the children.• Evidence of any property you own/rent e.g. Title deed/tenancy agreement.	

The Visa Officer reserves the right to request additional documentation, if required, in support of your application. The provision of all of the documentation listed in no way guarantees that a visa will be granted.

Note: The duration of stay is determined by an Immigration Officer at the Port of Entry, but will never exceed a maximum of 90 days. It is not possible to extend your stay beyond 90 days.

You must leave the State on or before the date which has been stamped on your passport by the Immigration Officer. (The dates on your visa refer to the dates during which you can seek to enter the State).