



EMPLOYMENT (Single entry D visa)

You can apply for an Employment visa after you have obtained your employment permit from the Department of Jobs, Enterprise & Innovation (DJEI). There are different types of employment permits issued by DJEI including Critical Skills Employment Permits and Work Permits.

Your visa application must be completed online beforehand at the following link:

www.irishimmigration.ie

Once an application has been made online, the summary sheet should be printed and presented, along with the required documentation to the appropriate Embassy.

PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH THE APPLICATION. INCOMPLETE APPLICATIONS MAY LEAD TO A VISA REFUSAL

All documents listed must be ORIGINAL (no fax or scanned accepted) along with TWO full sets of copies.

All documents must be in ENGLISH or accompanied by a certified translation.

	Required documents	For office use:
1.	Application form completed in full, signed and dated by you, the applicant;	
2.	Your original (and full copy of) current passport and a full copy of any previous passports. Your current passport must be valid for at least 12 months <u>after</u> your proposed date of arrival in Ireland;.	
3.	Two colour passport sized photographs not more than 6 months old;	
4.	If you are resident in a country other than your country of origin, evidence of your permission to reside in that country. (In Italy = Permesso di Soggiorno)	
5.	<u>VISA FEE</u> (to be paid by bank transfer only) 60.00€ single entry visa or 100.00€ multiple entry visa (check multi visa policy on our website) <u>Note:</u> For applications sent by Post/Courier, please include a fee of 23.00€ (to be paid by bank transfer only) and confirmation of the full postal address for return of your passport and documents.	
6.	A signed letter of application including your full contact details: <ul style="list-style-type: none">• outlining your reason for wanting to visit Ireland;• stating how long you intend to stay;• giving details on where you intend to stay while you are in Ireland;	



	<ul style="list-style-type: none">undertaking that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain. <p>The 'Visa declaration' in attachment can be used for this purpose.</p>	
7.	Employment Permit from the Department of Business, Enterprise & Innovation: you must submit one of the following permit: <ul style="list-style-type: none">Critical Skills Employment PermitGeneral Employment PermitIntra-Company Transfer Employment PermitContract for Services Employment PermitExchange Agreement Employment PermitInternship Employment PermitSports & Cultural Employment Permit	
8.	Employment contract (if any)	
9.	Evidence of qualifications and previous work experience	
10.	Finances <ul style="list-style-type: none">You must provide an up-to-date bank statement, showing what money has been paid into and out of the account over the last six months, and showing sufficient funds to cover your costsBank statements must be on headed paperYour name, address, account number and account type must be visible on the statement. Any large lodgements must be explainedIf you are sending a bank statement from a deposit/savings account, you must also include a letter from your bank confirming that you are allowed to withdraw money from that account	
11.	Private Medical Insurance: Evidence of medical/travel insurance does not need to be provided with your application. However, the Visa Officer may request it before they make a decision on your application.	
14.	Details of any previous applications you have made for Irish visas, including refused applications. If you have been refused a visa for any other country, details of this refusal should be provided.	

The Visa Officer reserves the right to request additional documentation, if required, in support of your application. The provision of all of the documentation listed in no way guarantees that a visa will be granted.