



INTERNSHIP VISA

You can apply for an internship visa to travel to Ireland if, as an integral part of your studies, you are required to undertake unpaid work experience (an internship).

Your visa application must be completed online beforehand at the following link:

www.irishimmigration.ie

Once an application has been made online, the summary sheet should be printed and presented, along with the required documentation to the appropriate Embassy.

PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH THE APPLICATION. INCOMPLETE APPLICATIONS MAY LEAD TO A VISA REFUSAL

All documents listed must be ORIGINAL (no fax or scanned accepted) along with two full sets of copies.

All documents must be in ENGLISH or accompanied by a certified translation.

	Required documents	For office use:
1.	Application form completed in full, signed and dated by you, the applicant;	
2.	Your original (and full copy of) current passport and a full copy of any previous passports. Your current passport must be valid for at least 6 months <u>after</u> your intended date of departure from Ireland;.	
3.	Two colour passport sized photographs not more than 6 months old;	
4.	Original or a certified copy of your Permesso di Soggiorno (Permit of Stay) valid for at least 3 months <u>after</u> your intended date of departure from Ireland;	
5.	<u>VISA FEE</u> (to be paid by bank transfer only) 60.00€ single entry visa or 100.00€ multiple entry visa (check multi visa policy on our website) <u>Note:</u> For applications sent by Post/Courier, please include a fee of 23.00€ (to be paid by bank transfer only) and confirmation of the full postal address for return of your passport and documents.	
6.	A signed letter of application including your full contact details: <ul style="list-style-type: none">• outlining your reason for wanting to visit Ireland;• stating how long you intend to stay;• giving details on where you intend to stay while you are in Ireland;	



	<ul style="list-style-type: none">undertaking that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain.The 'Visa declaration' in attachment can be used for this purpose.	
7.	Accommodation and travel details: <ul style="list-style-type: none">hotel/guesthouse/hostel booking confirmation, or if staying with a host, a supporting letter from the occupant confirming the accommodation details and that you are able to stay with them,travel booking confirmation,travel agent confirmation.	
8.	Finances: <p>You must provide an up-to-date bank statement, showing what money has been paid into and out of the account over the last six months. You must submit this whether or not you are covering the costs of the visit yourself. Bank statements must be on headed paper. Your name, address, account number and account type must be visible on the statement. Any large lodgements must be explained.</p> <p>If a third party e.g. the host company/organisation, your university or government body is responsible for covering your costs, you must provide full details of the funding</p>	
9.	Documentary evidence from your school/university: <p>A letter from your course director detailing:</p> <ul style="list-style-type: none">the course that you are studying, how many years you have been a student there, how many years/terms you have left at that university/school,the nature and duration of your internship and how the internship relates to your course of study.who will cover the cost of the internship and how you will be supported for the duration of stay inclusive of travel, accommodation and living expenses etc.where applicable, how the host company/organisation is linked to the university/school and supporting evidence of same e.g. hosting agreementthe date you will be expected to return to your studies	
10.	Link to host company/organisation: <p>A letter from the host company/organisation in Ireland detailing:</p> <ul style="list-style-type: none">the nature and duration of your internship.who will cover the cost of the internship and how you will be supported for the duration of stay inclusive of travel, accommodation and living expenses etc. Supporting documentary evidence must be provided, where applicable.how the host company/organisation is linked to the university/school and supporting evidence of same (e.g. hosting agreement) where applicable.	
11.	Details of any previous applications you have made for Irish visas, including refused applications. If you have been refused a visa for any other country, details of this refusal should be provided.	
12.	Medical/travel insurance: Evidence of medical/travel insurance does not need to be provided with your application. However, the Visa Officer may request it before they make a decision on your application. If your visa is approved, you must have evidence of medical/travel insurance when you arrive at the port of entry (airport/seaport) and must present it to the Immigration Officer on request	
13.	Evidence of your obligations to return to your country of permanent residence: <p>You must include proof that you will leave Ireland when your internship ends. To do so, you must show that you have a strong obligation to return home (i.e. to your country of residence) for economic, social or family reasons.</p> <p>Suggestions on how to show evidence of your obligations to return:</p> <ul style="list-style-type: none">A letter from your employer	



Ambasáid na hÉireann | An Iodáil
Embassy of Ireland | Italy
Ambasciata d'Irlanda | Italia

Via Giacomo Medici,1
00153 – Rome
Italy

	<ul style="list-style-type: none">• A letter from your college/university• Details of any family members living in your country of residence -if you are married or have any dependent children, you must submit your marriage certificate and birth certificates for the children.• Evidence of any property you own/rent e.g. Title deed/tenancy agreement	
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The Visa Officer reserves the right to request additional documentation, if required, in support of your application. The provision of all of the documentation listed in no way guarantees that a visa will be granted.

You must leave the State on or before the date which has been stamped on your passport by the Immigration Officer. (The dates on your visa refer to the dates during which you can seek to enter the State).