



VISIT CONGREGATION

Your visa application must be completed online beforehand at the following link:

www.irishimmigration.ie

Once an application has been made online, the summary sheet should be printed and presented, along with the required documentation to the appropriate Embassy.

PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH THE APPLICATION. INCOMPLETE APPLICATIONS MAY LEAD TO A VISA REFUSAL

All documents listed must be ORIGINAL (no fax or scanned accepted).

All documents must be in ENGLISH or accompanied by a certified translation.

	Required documents	For office use:
1.	Application form completed in full, signed and dated by you, the applicant;	
2.	Your original (and full copy of) current passport and a full copy of any previous passports. Your current passport must be valid for at least 6 months after your intended date of departure from Ireland;.	
3.	Two colour passport sized photographs not more than 6 months old;	
4.	Original or a certified copy of your Permesso di Soggiorno (Permit of Stay) valid for at least 3 months after your intended date of departure from Ireland;	
5.	VISA FEE (to be paid by bank transfer only) 60.00€ single entry visa or 100.00€ multiple entry visa (check multi visa policy on our website) Note: For applications sent by Post/Courier, please include a fee of 23.00€ (to be paid by bank transfer only) and confirmation of the full postal address for return of your passport and documents.	
6.	A signed letter of application including your full contact details: <ul style="list-style-type: none">• outlining your reason for wanting to visit Ireland;• stating how long you intend to stay;• giving details on where you intend to stay while you are in Ireland;• undertaking that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain.	



	The 'Visa declaration' in attachment can be used for this purpose.	
7.	Letter of Invitation from Congregation in Ireland/Religious House/College on headed paper including: (i) which community you are a member of; (ii) who will cover all <u>medical, travel/study and accommodation</u> expenses in Ireland; (iii) that you will be returning to Italy following your stay in Ireland; (iv) copy of passport of signee letter.	
8.	Letter from your Congregation in Italy on headed paper stating (i) which community you are a member of; (ii) who will cover all <u>medical, travel/study and accommodation</u> expenses while in Ireland: and (iii) that you will be returning to Italy following your stay in Ireland; (iv) copy of passport of signee letter.	
9.	Details of any previous applications you have made for Irish visas, including refused applications . If you have been refused a visa for any other country, details of this refusal should be provided.	

The Visa Officer reserves the right to request additional documentation, if required, in support of your application. The provision of all of the documentation listed in no way guarantees that a visa will be granted.

Note: Visit/educational tourist visas are granted ONLY for short term stays. The duration of stay is determined by an Immigration Officer at the Port of Entry, but will never exceed a maximum of 90 days. It is not possible to extend your stay beyond 90 days.

You must leave the State on or before the date which has been stamped on your passport by the Immigration Officer. (The dates on your visa refer to the dates during which you can seek to enter the State).